Assessment Handbook

2023

Year









Vision Statement Kingsgrove North High School strives to produce resilient, informed 21st century learners in a safe, supportive and engaging educational environment.

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General Information

1. INTRODUCTION

The purpose of this booklet is to outline the assessment policy of Kingsgrove North High School for Year 7. This document is developed to help students plan and prepare for assessments. Please read it carefully and ask your teachers if you have any concerns.

The Kingsgrove North High School Assessment Policy is designed to standardise procedures between subject areas and to give students and teachers a clear statement of their rights and responsibilities.

It is the responsibility of the school to communicate the assessment requirements to the students.

It is the responsibility of the students to meet the requirements and to make every effort to resolve problems and/or disputes.

What is Assessment?

Assessment is the process of gathering information and making judgements about student achievement for a variety of purposes. In the Stage 4 course those purposes include:

- assisting student learning
- evaluating and improving teaching and learning programs
- providing evidence of satisfactory achievement and completion of a course
- providing information on student learning and progress in a course in relation to the syllabus outcomes
- report on the achievement by each student at the end of a course

School Assessment Policy

2. INTRODUCTION

Rationale

Kingsgrove North High School ensures that all assessment tasks undertaken in years 7, 8 and 9 meet the school and the **New South Wales Educational Standards (NESA)** requirements.

Aim:

- Every student will be made fully aware of NESA, School and KLA requirements for all formal assessment tasks
- Consistent practices will be embedded across the school when formally assessing students.

Procedures

- All students will receive an assessment booklet each year that outlines when all tasks are due for all subjects studied
- Students will receive a formal 'Notification of Assessment Task' at least 2 weeks prior to the submission date
- Students are expected to submit tasks **by 8:50am** on the due date with the Assessment Cover Sheet attached to the front of the task, unless otherwise specified on the task
- Upon submission of a task, a student **must sign a register**, which is to be retained as proof of submission
- All students are expected to submit or sit for all assessment tasks by the due date
- An assessment task not submitted on time will be marked on a sliding scale:
 - 1st day late: minus 10%
 - 2nd day late: minus 20%
 - 3rd day late: minus 30%; then 0 after three days (weekends count as one day).
- Acceptable reasons for the late submission or absence from an assessment task include illness, accident or other unforeseen circumstances. In each case the incident must be supported by appropriate documentation such as a doctor's certificate. *Technological issues, family holidays and other non-emergencies are not justifiable reasons* for not completing an assessment task by the due date. The Head Teacher of the KLA will determine if the reason is acceptable.
- All junior assessment tasks will be marked using both a sliding number score as well as the correlating grade for the outcomes covered in each task (i.e. students will be awarded a mark and a grade).
- If a student requires an extension for an assessment task, the application for an extension must be in writing and submitted to the Head Teacher at least **one week** before the due date of the assessment.
- When a student fails to complete an assessment task due to a valid reason then the student will be given an amended due date for that task. In some instances, an alternate task may be provided.

- Students who are deemed to make a **non-serious attempt** at any assessment task will be awarded **zero**. This includes only completing one section of the examination or not making a genuine attempt to complete all sections of an assessment task.
- If a student fails to complete an assessment task then contact will be made with the parent/guardian
 indicating that the syllabus outcomes have not been achieved and the task has been awarded a zero
 mark.
- Work submitted in an assessment task must be only that of the student. If a student uses the work of
 another person or directly copies from published texts or an internet site to complete a task they will
 receive a zero mark and the task will need to be re-submitted. If the work used was that of another
 student from this school, who knowingly supplied the information, then that student may also receive
 a zero mark.
- For all in-class tests, mobile phones must be switched off and out of sight. If students are caught talking or communicating with others during an exam then their test paper will be removed and a mark of zero may be issued, along with a letter sent home to the parents.
- If students have concerns regarding the assessment procedures followed for an assessment task then they have the right to appeal the process in writing via the form which can be found on the school website: <u>https://kingsgrovn-h.schools.nsw.gov.au/content/dam/doe/sws/schools/k/kingsgrovn-h/downloads/2023/Assessment_Appeal_Application_Form.pdf</u>
- All assessment tasks should be marked, and written feedback provided to the students within 3 weeks of the submission date.



Stage 4 Year 7- English 2023

	Syllabus Weighting	TASK 1 Term 1, Week 10 2023	TASK 2 Term 2, Week 10 2023	TASK 3 Term 3, Week 8 2023	TASK 4 Term 4, Week 4 2023	TASK 5 Term 4, Week 9 2023
Assessment Component	Type of Task	Critical Response	Poetry Exam	Creative Writing Portfolio	Story-Board and Reflection	Power- Point Presentation/ or poster
Outcomes		EN4-3B, EN4-1A, EN4-7D	f EN4-6C, EN4-7D, EN4-8D	EN4-5C, EN4-4B	EN4-2A, EN4-9E	EN4-7D, EN4-8D
TOTAL	100%	25%	25%	25%	25%	Class Task

EN4-1A	A student responds to and composes texts for understanding, interpretation, critical analysis, imaginative expression and pleasure	EN4-5C	A student thinks imaginatively, creatively, interpretively and critically about information, ideas and arguments to respond to and compose
EN4-2A	A student effectively uses a widening range of processes, skills, strategies and knowledge for responding to and composing texts in different media and technologies	EN4-6C EN4-7D	texts A student identifies and explains connections between texts A student demonstrates understanding of how texts can express
EN4-3B	A student uses and describes language forms, features and structures of texts appropriate to a range of purposes, audiences and contexts	EN4-8D	aspects of their broadening world and their relationships within it A student identifies, considers and appreciates cultural expression in
EN4-4B	A student makes effective language choices to creatively shape meaning with accuracy, clarity and coherence	EN4-9E	texts A student uses, reflects on and assesses their individual and collaborative skills for learning

Stage 4 Mathematics – Year 7 2023

	Syllabus Weighting	TASK 1 Term 1, Week 8 2023	TASK 2 Term 2, Week 6 2023	TASK 3 Term 3, Week 6 2023	TASK 4 Term 4, Week 4 2023
Assessment Component	Type of Task	Open Book Topic Test Integers	Research Assignment Percentages	Topics Test Algebra, Indices, Probability	Yearly Exam All Topics
Concepts and Skills	50%	15%	10%	10%	15%
Working Mathematically	50%	10%	10%	15%	15%
Outcomes		MA4-4NA MA4-1WM MA4-2WM MA4-3WM	MA4-5NA MA4-1WM MA4-2WM MA4-3WM	MA4-8NA, MA4-9NA MA4-21SP MA4-1WM MA4-2WM MA4-3WM	MA4-4NA, MA4-5NA MA4-8NA, MA4-9NA MA4-10NA, MA4-15MG MA4-17MG, MA4-18MG MA4-21SP, MA4-1WM MA4-2WM, MA4-3WM
TOTAL	100%	25%	20%	25%	30%

MA4-4NA	Computation with Integers and Counting Numbers	MA4-18MG	Angle Relationships	
MA4-4NA	Computation with Integers (Directed Numbers)	MA4-21SP	Probability	
MA4-5NA	Fractions, Decimals and Percentages			
MA4-8NA	Algebraic Techniques 1	Working Math	ematically is across all topics	
MA4-9NA	Indices	MA4-1WM	Communicating	
MA4-10NA	Equations	MA4-2WM	Problem Solving	
MA4-12MG	Length	MA4-3WM	Reasoning	
MA4-13MG	Area			
MA4-15MG	Time			
MA4-17MG	Properties of Geometrical Figures 1			

Stage 4 Year 7- Personal Development Health & Physical Education (PDHPE) 2023

Assessment Component	Syllabus Weighting Type of Task	TASK 1 Term 1, Week 7 2023 Topic Test	TASK 2 Term 1, Week 8 2023 Practical Assessment Modified Team Building	TASK 3 Term 2, Weeks 1-10 2023 Practical Assessment- Ongoing in class Net/Court Games	TASK 4 Term 3, Week 8 2023 PSA Assessment Task
Knowledge and understanding of content	50%	25%		25%	
Skills	50%		25%		25%
Outcomes		PD4-1, PD410	PD4-1, PD4-2, PD 4-3 PD49, PD 4-10	PD44, PD 4-5, PD4- 10	PD44, PD4-5, PD4-11
TOTAL	100%	25%	25%	25%	25%

PD4-1	Examines and evaluates strategies to manage current and future challenges	PD4-7	Investigates health practices, behaviours and resources to promote
PD4-2	Examines and demonstrates the role help-seeking strategies and behaviours		health, safety, wellbeing and physically active communities
PD4-3	play in supporting themselves and others Investigates effective strategies to promote inclusivity, equality and	PD4-8	Plans for and participates in activities that encourage health and a lifetime of physical activity
1 04-3	respectful relationships	PD4-9	Demonstrates self-management skills to effectively manage complex
PD4-4	Refines, applies and transfers movement skills in a variety of dynamic		situations
	physical activity contexts	PD4-10	Applies and refines interpersonal skills to assist themselves and others
PD4-5	Transfers and adapts solutions to complex movement challenges		to interact respectfully and promote inclusion in a variety of groups or
PD4-6	Recognises how contextual factors influence attitudes and behaviours and		contexts
	proposes strategies to enhance health, safety, wellbeing and participation in	PD4-11	Demonstrates how movement skills and concepts can be adapted and
	physical activity		transferred to enhance and perform movement sequences

Stage 4 Year 7- Music 2023

	Syllabus Weighting	TASK 1 Term 1, Week 10 2023	TASK 2 Term 2, Week 5 2023	TASK 3 Term 3, Week 8 2023	TASK 4 Term 4, Week 4 2023
Assessment Component	Type of Task	Elements of Music	Instruments of the Orchestra	Orchestral Music	Australian Music
Musicology/Listening	30%		10%	10%	10%
Performance	45%	10%	15%		20%
Composition	25%	10%		15%	
Outcomes		4.1 4.3, 4.4, 4.5, 4.12	4.1, 4.2, 4.7, 4.8, 4.9, 4.12	4.5, 4.6, 4.9, 4.10	4.1, 4.2 4.3 4.7, 4.8, 4.9
TOTAL	100%	20%	25%	25%	30%

Perfo	rming:	Lister	ning:
4.1	Performs in a range of musical styles demonstrating an understanding of	4.7	Demonstrates an understanding of musical concepts through listening,
	musical concepts		observing, responding, discriminating, analysing, discussing and recording
4.2	Performs music using different forms of notation and different types of		musical ideas
	technology across a broad range of musical styles	4.8	Demonstrates an understanding of musical concepts through aural
4.3	Performs music demonstrating solo and/or ensemble awareness		identification and discussion of the features of a range of repertoire
Com	posing:	4.9	Demonstrates musical literacy through the use of notation, terminology, and
4.4	Demonstrates an understanding of musical concepts through exploring,		the reading and interpreting of scores used in the music selected for study
	experimenting, improvising, organising, arranging and composing	4.10	Identifies the use of technology in the music selected for study, appropriate to
4.5	Notates compositions using traditional and/or non-traditional notation		the musical context
4.6	Experiments with different forms of technology in the composition process	Value	and Appreciation:
		4.11	Demonstrates an appreciation, tolerance and respect for the aesthetic value
			of music as an art form
		4.12	Demonstrates a developing confidence and willingness to engage in
			performing, composing and listening experiences.

Stage 4 Year 7-Visual Arts 2023

5	Syllabus Weighting	TASK 1 Term 1, Week 10 2023	TASK 2 Term 2, Week 5 2023	TASK 3 Term 3, Week 8 2023	TASK 4 Term 4, Week 3 2023
Assessment Component			Fantastic Animals Assignment	Practical Fantastic Animal art making tasks & VAD	
Art Making	70%	10%	20%	15%	25%
Art History and Art Criticism	30%	5%	10%	5%	10%
Outcomes		4.1, 4.3, 4.4, 4.5, 4.6	4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8,	4.2, 4.3, 4.6, 4.7, 4.9	4.1, 4.3, 4.4, 4.6, 4.7, 4.8
TOTAL	100%	15%	30%	20%	35%

4.1	Uses a range of strategies to explore different art making conventions and procedures	4.6 Selects different materials and techniques to make artworks
	to make artworks	4.7 Explores aspects of practice in critical and historical interpretations
4.2	Explores the function of and relationships between artist –artwork – world –audience	of art
4.3	Makes artworks that involve some understanding of the frames	4.8 Explores the function of and relationships between the artist –artwork
4.4	Recognises and uses aspects of the world as a source of ideas, concepts and subject	– world – audience
	matter in the visual arts	4.9 Begins to acknowledge that art can be interpreted from different
4.5	Investigates ways to develop meaning in their artworks.	points of view
		4.10 Recognises that art criticism and art history construct meanings

Stage 4 Year 7- Technology Mandatory 2023

	Syllabus Weighting	TASK 1 Term 1, Week 9 2023	TASK 2 Term 2, Week 6 2023	TASK 3 Term 3, Week 9 2023	TASK 4 Term 4, Week 6 2023
Assessment Component	Type of Task	Practical Task	Design Folio/Theory Task	Practical Task	Design Folio/Theory Task
Design & production skills	60%	25%	5%	25%	5%
Knowledge & understanding	40%	5%	15%	5%	15%
Outcomes		TE4-1DP, TE4-2DP, TE4-3DP, TE4-4DP, TE4-5AG, TE4-6FO, TE4-7DI, TE4-8EN, TE4-9MA, TE4-10TS			
TOTAL	100%	30%	20%	30%	20%

TE4-1DP	Designs, communicates and evaluates innovative ideas and creative solutions to authentic problems or opportunities	TE4-6FO	Explains how the characteristics and properties of food determine preparation techniques for healthy eating
	Plans and manages the production of designed solutions Selects and safely applies a broad range of tools, materials and	TE4-7DI	Explains how data is represented in digital systems and transmitted in networks
	processes in the production of quality projects Designs algorithms for digital solutions and implements them in a general-purpose programming language	TE4-8EN TE4-9MA	Explains how force, motion and energy are used in engineered systems Investigates how the characteristics and properties of tools, materials and processes affect their use in designed solutions
TE4-5AG	Investigates how food and fibre are produced in managed environments	TE4-10TS	Explains how people in technology related professions contribute to society now and into the future

Year 7 History 2023

	Syllabus Weighting	TASK 1 Term 1 Week 8, 2023	TASK 2 Term 2 Week 2, 2023	TASK 3 Term 3 Week 4, 2023	TASK 4 Term 4 Week 3, 2023	
Assessment Component	Type of Task	Inquiry Task	Source Analysis- Investigating the Ancient Past	Research Task- Ancient Egypt	Site Study- Ancient China	
Knowledge and understanding of Content	25%	5%	5%	10%	5%	
Reasoning and Communication	25%	5%	10%		10%	
Historical Inquiry and Research	25%	5%		10%	10%	
Communication of Historical Understanding in Appropriate Forms	25%		10%	10%	5%	
Outcomes		HT4-1, HT4-5, HT4-6, HT4-9	HT4-5,HT4-6, HT4-8	HT4-2, HT4-3, HT4-9, HT4-10	HT4-2, HT4-6, HT4-9, HT4-10	
TOTAL	100%	15%	25%	30%	30%	

HT4-1 A student describes the nature of history and archaeology and explains their	HT4-5 A student identifies the meaning, purpose and context of historical
contribution to an understanding of the past.	sources
HT4-2 A student describes major periods of historical time and sequences events, people and societies from the past	 <u>HT4-6</u> A student uses evidence from sources to support historical narratives & explanations <u>HT4-7</u> A student identifies & describes different contexts, perspectives & interpretations of the past
HT4-3 A student describes and assesses the motives and actions of past individuals and groups in the context of past societies	HT4-8 A student locates, selects & organises information from sources to develop an historical inquiry HT4-9 A student uses a range of historical terms & concepts when
HT4-4 A student describes and explains the causes and effects of events and developments of past societies over time	communicating an understanding of the past HT4-10 A student selects and uses appropriate oral, written, visual and digital forms to communicate about the past

Stage 4 Year 7- Geography 2023

	Syllabus Weighting	TASK 1 Term 1 Week 9, 2023	TASK 2 Term 2 Week 2, 2023	TASK 3 Term 3 Week 8, 2023	TASK 4 Term 4 Week 4, 2023
Assessment Component	Type of Task	Individual Research Assignment	Class Mark	Individual Reflection/Process Mark	Group Project
Develop knowledge and understanding	40%	15%	5%	5%	15%
Acquire, process and communicate geographical information	40%	10%		20%	10%
Apply geographical tools	20%	5%		-	15%
Outcor	nes	GE4.1, GE4.2, GE4.4, GE4.5, GE4.7	GE4.8	GE4.8	GE4.3, GE4.4, GE4.6, GE4.8
TOTAL	100%	30%	5%	25%	40%

GE4-1	Locates and describes the diverse features and characteristics of a range of places and environments	GE4-5	Discusses management of places and environments for their sustainability
GE4-2	Describes processes and influences that form and transform places and	GE4.6	explains differences in human wellbeing
	environments	GE4-7	Acquires and processes geographical information by selecting
GE4-3	Explains how interactions and connections between people, places and		and using geographical tools for inquiry
	environments result in change	GE4-8	Communicates geographical information using a variety of
GE4-4	Examines perspectives of people and organisations on a range of geographical issues		strategies

Stage 4 Year 7- Science 2023

	Syllabus Weighting	TASK 1 Term 1, Week 9 2023	TASK 2 Term 2, Week 6 2023	TASK 3 Term 3, Week 1 2023	TASK 4 Term 4, Week 4 2023	
Assessment Component	Type of Task	Student Research Project (guided)	Practical Skills	Models	Yearly Exam	
Values and Attitudes Knowledge and Understanding Skills	100%	20%	25%	25% 25%		
Outcomes		4WS, 5WS, 7WS,8WS,9WS	4WS, 5 WS, 7WS, 9WS	5WS, 8WS, 9WS, 14LW	4WS, 7WS, 9WS, 10PW, 13ES, 14LW, 15LW, 16CW, 17CW	
TOTAL	100%	20%	25%	25%	30%	

SC4-1VA	Appreciates the importance of science in their lives and the role of scientific inquiry	SC4-9WS	Presents science ideas, findings and information to a given audience
	in increasing understanding of the world around them		using appropriate scientific language, text types and representations
SC4-2VA S	Shows a willingness to engage in finding solutions to science-related personal, social	SC4-10PW	Describes the action of unbalanced forces in everyday situations
	and global issues, including shaping sustainable futures	SC4-11PW	Discusses how scientific understanding and technological developments have
SC4-3VA	Demonstrates confidence in making reasoned, evidence-based decisions about the current		contributed to finding solutions to problems involving energy transfers and transformations
SC4-4WS	Identifies questions and problems that can be tested or researched and makes predictions based on scientific knowledge science ideas, findings and information to	SC4-12ES	Describes the dynamic nature of models, theories and laws in developing scientific understanding of the Earth and solar system
	a given audience using appropriate scientific language, text types and representations	SC4-13ES	Explains how advances in scientific understanding of processes that occur within and on the Earth, influence the choices people make about resource use
SC4-5WS	Collaboratively and individually produces a plan to investigate questions and		and management
	problems	SC4-14LW	Relates the structure and function of living things to their classification, survival
SC4-6WS	Follows a sequence of instructions to safely undertake a range of investigation types,		and reproduction
SC4-7WS	collaboratively and individually Processes and analyses data from a first-hand investigation and secondary sources	SC4-15LW	Explains how new biological evidence changes people's understanding of the world
SC4-8WS	to identify trends, patterns and relationships, and draw conclusions Selects and uses appropriate strategies, understanding and skills to produce	SC4-16CW	Describes the observed properties and behaviour of matter, using scientific models and
	creative and plausible solutions to identified problems	SC4-17CW	Theories about the motion and arrangement of particles
			explains how scientific understanding of, and discoveries about the properties
			of elements, compounds and mixtures relate to their uses in everyday life

Assessment Planner Year 7 2023

	Term 1		Term 2					
Week 1		Week 1						
Week 2		Week 2		History – Source Analysis: Investigating the Ancient Past				
				Geography – Class Mark				
Week 4		Week 4						
Week 5		Week 5	PDHPE –	Music – Instruments of the Orchestra				
			Weeks 1-10 Practical	Visual Arts – Practical Portraiture Art Making Tasks and VAD				
Week 6		Week 6	Assessments ongoing in class.	Maths – Assignment Percentages				
			Net/Court games	Tech Mandatory – Design Folia/Theory Task				
				Science – Practical Skills				
Week 7	PDHPE – Topic Test	Week 7						
Week 8	Maths – Topic Test Integers	Week 8						
	PDHPE – Prac Assessment. Modified Team Building							
	History – Enquiry Task							
Week 9	Tech Mandatory – Practical Task	Week 9						
	Geography – Individual Research Assignment							
	Science – Student Research Project							
Week 10	English- Critical Response	Week 10		English- Poetry Exam				
	Music – Elements of Music							
	Visual Arts – Portrait Assignment							

Assessment Planner Year 7 2023

	Term 3		Term 4				
Week 1		Week 1					
Week 2		Week 2					
Week 3	Science - Models	Week 3	Visual Arts – Practical Fantastic Animal Art Making Tasks and VAD				
Week 4	History – Research Task: Ancient Egypt	Week 4	English – Story Board and Reflection				
			Maths – Yearly Exam				
			Music – Australia Music				
			History – Site Study: Ancient China				
			Geography – Group Project				
			Science – Yearly Exam				
Week 5		Week 5					
Week 6	Topic Test – Algebra, Indices and Probability	Week 6	Tech Mandatory – Design Folio/Theory Task				
Week 7		Week 7					
Week 8	English-Creative Writing Portfolio	Week 8					
	PDHPE – PSA Assessment Task						
	Music – Orchestral Music						
	Visual Arts – Fantastic Animals Assignment						
	Geography – Individual Reflection/Process Mark						
Week 9	Tech Mandatory – Practical Task	Week 9	English – PP Presentation or Poster				
Week 10		Week 10					

RECORD OF MY PROGRESS - SELF EVALUATION

At Kingsgrove North High School I am a RESPONSIBLE learner:

Date				
In individual work, how well did I:				
use a homework diary				
finish off work at home/complete homework				
revise/review class work				
Listen and follow instructions				
plan my assignments and homework				
 make sure my assignments are good quality 				
bring my book/equipment to each lesson				
contribute to each lesson				
Stay on task				
In group work, how well did I:				
listen to others				
offer suggestions				
explain ideas				
help organise the group				
encourage others				
concentrate on the task				
do a fair share of the work				
complete the task				
bring work/ items needed for group work				