



# Kingsgrove North High School

*Promoting excellence in a caring environment*

## Year 12 HSC Information Sheet

Dear Year 12,

Please read the following information regarding your HSC.

Your HSC commences on Tuesday 8 November. All exams except for English will be conducted in the school hall. As the English exams have several different courses, the EALD exam will be conducted in the common room. Students who are to sit for this exam will be escorted to the common room by one of the exam officers. All students must enter the school via the hall entrance (Richland Rd). Please ensure you have a **mask on** and maintain social distancing near the hall and the indoor soccer court. **Please do not go into the main quad.** You will be divided into your courses for English and Mathematics on the morning.

Please arrive at the school **no later than one hour prior** to your exams. Most of your exams will commence at 9:25am which means the Presiding Officer will need to get you into the exam room, seated, instructions read and ready to go at that time. If no reports of any positive cases occur, then all exams will proceed at our school as normal. Afternoon exams commence at 1:55pm. Again, you will need to be at the school or alternative venue at least 40 mins before for the second session. Please **DO NOT HAVE ANY PHONES IN YOUR POSSESSION.**

If there is a positive case in the school, whether it be any of the students in Years 7-11 or a current Year 12 student, the school will be closed and a thorough clean by NSW Health will take place. If this was to occur, I expect the school to be closed for a couple of days and then it will be reopened.

I have listed several scenarios below for your information.

### **Scenario 1**

No outbreak, exams proceed at the school as per normal

### **Scenario 2**

A positive case is reported at our school. The following procedures will take place

- I will be notified by NSW Health or the Dept of Education of any positive cases and will put in place an emergency plan that I have developed along with the three other High Schools in our network.
- **A message will be sent out to all students via WhatsApp with instructions.** If you do not have the WhatsApp on your phone, can you please download it.

- You will be told via the WhatsApp where to attend. In this case it is the IEC unit at Beverly Hills Girls High School (58-60 Melvin St, Beverly Hills). The IEC unit is on the lower grounds of the school below the school oval.
- I will inform NESA of the need to move to another venue, you will not need to concern yourself with this, but focus on your exams.

**Please download the WhatsApp** on your phone as this will be the fastest way that I can pass on any vital information to you. The school's mobile will be used for this and the number is **0476 813 806**. Please use this number if you need to contact me for any reason which is related to COVID.

**You must report to me immediately via the phone number I have provided if you are not feeling well and will be going for a COVID test.**

Please ensure you have logged onto your NESA account, and your mobile number is registered. If you have not already done so or do not know your NESA number, please see Ms Kabbara or Ms Tsiotsioras before you finish up for the week.

Apart from the WhatsApp on your phone I will also use the following sources of communication if there is a need to make urgent contact.

- Calling parents
- School Website
- School Social Media Accounts (Facebook and Instagram)
- Emails where possible

If you are unsure of any of the above instructions or need more information please come and see me before you finish up this week.

Finally, full school uniform **MUST** be worn to all exams, especially if we need to use alternative venues

Best Wishes and Good Luck

Angelo Stasos



Principal